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Letter from the City Manager

“A solid understanding of our financial position is important for the Governing Body but also for you as a Garden City resident. I invite you to dig into this document.”

Thanks for picking up a copy of the 2019 Financial Profile. At the City of Garden City, we like to use various tools to communicate with those we serve. This one is designed to openly report on the City’s budget and financial condition while giving a recap of the past year and a glimpse at the year ahead.

In the summer of 2018, the City Commission approved a 2019 annual budget with the authority to spend $116,974,805. Using 45 different funds, the City government is able to budget for and more effectively manage operations supported by a combination of sales tax, property tax, user fees, and outside sources such as grants.

It’s an exciting time in Garden City as work gets underway on several projects approved by Finney County voters last fall. Those projects include a new primate exhibit, a new flamingo exhibit, and a new animal health facility at Lee Richardson Zoo, as well as improvements to Jennie Barker Road, and a new indoor shooting range to be used by local law enforcement officers and the Finney County public. Another project approved by voters is the addition of a third fire station, which is expected to open in 2024.

After the elections in November 2017, we welcomed Lindsay Byrnes and Troy Unruh to the City Commission, joining Roy Cessna, Melvin Dale, and Dan Fankhauser. Together, they are responsible for setting City goals and policy guidelines, approving the budget and providing direction to me as the City Manager.

A solid understanding of our financial position is important for the Governing Body but also for you as a Garden City resident. I invite you to dig into this document, and I hope it helps tell the story behind budget figures. If you have any questions regarding anything in this document, please feel free to reach out to us using the contact information on the final pages.

Sincerely,

[Signature]
This year marks the 10th anniversary of the City Financial Profile. This is one of many tools used by the City’s talented Communication’s Staff - Ashley Freburg and Lauren Lohfink - to connect Garden City residents and their public servants. They bring life to “departments” and “programs” through the storytelling power of their words, still pictures and videos. They are a talented tandem and we hope you enjoy and appreciate their work as much as we do.
Goals: 2018-19

- Encourage Development
- Expand Garden City Regional Airport
- Strategically Address Regional Water Quality and Quantity
- Evaluate Housing Opportunities
- Diversify the City’s Energy Portfolio & Protect City Customers from Electric Market Fluctuations
- Seek Opportunities for Beautification as a Way to Enhance Community Pride
Financial Cycle

Capital Improvement Plan (CIP) process begins at the department level. CIP projects are reviewed by a citizen committee before the plan is reviewed by the Commission for the upcoming budget cycle.

City departments prepare budgets to present to the City Manager who then finalizes a proposed budget to present to the City Commission.

The Comprehensive Annual Financial Report (CAFR) from the previous year is presented and submitted to the Government Finance Officers Association.

Commission holds goal-setting retreat.

Facts & Figures

Incorporated: 1883
Population: 31,293
Median age: 29.9
Area: 10.99 square miles
Average household size: 2.88

Regional trade area population: 209,333

Number of languages spoken in local school district: 40

Principal Employers:
Tyson Fresh Meats, Inc
USD 457
St. Catherine Hospital
Garden City Community College
Finney County

City of Garden City
Walmart
Samy Enterprises
Dillon’s
Sunflower Electric Power Corporation
City's assessed value is determined. The budget is finalized with a public hearing and formal adoption.

Public budget presentations are made to the City Commission.

Finalized budget is sent to the County Clerk. Debt is issued for approved projects. Official statement is updated.

In February an external auditor & City Staff begin working on the Comprehensive Annual Financial Report (CAFR) and audit for the previous year.

Cycle begins again

Community Statistics

<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Population</td>
<td>31,293</td>
<td>31,214</td>
<td>30,945</td>
<td>30,761</td>
<td>30,678</td>
</tr>
<tr>
<td>General Obligation Debt Per Capita</td>
<td>$1,512</td>
<td>$1,692</td>
<td>$1,503</td>
<td>$1,199</td>
<td>$901</td>
</tr>
<tr>
<td>Labor Force</td>
<td>15,311</td>
<td>14,628</td>
<td>14,385</td>
<td>14,328</td>
<td>14,016</td>
</tr>
<tr>
<td>Unemployment</td>
<td>2.7%</td>
<td>2.9%</td>
<td>3.2%</td>
<td>3.5%</td>
<td>3.3%</td>
</tr>
<tr>
<td>New Residential Construction Permits Issued</td>
<td>21</td>
<td>27</td>
<td>95</td>
<td>34</td>
<td>61</td>
</tr>
<tr>
<td>Central Business District Occupancy Rate</td>
<td>89%</td>
<td>85%</td>
<td>93%</td>
<td>91.5%</td>
<td>94%</td>
</tr>
</tbody>
</table>

Population estimates are based on the number of residential utility customers in Garden City.
Throughout the year, the City of Garden City employs 345 full-time staff along with part-time and seasonal staff members who carry out the day-to-day operations that make Garden City a safe, enjoyable place to live, work, and visit.

You may encounter some of these employees regularly. They include police officers and firefighters who make Garden City a safe place to live. They also include public works crews who are responsible for the maintenance of city streets, trails, and parks, as well as solid waste services.

City staff also run several specialized departments. They include Lee Richardson Zoo, Garden City Regional Airport, Buffalo Dunes Golf Course, Sunset Memorial Gardens, Valley View Cemetery, and The Big Pool.

You may not encounter other City employees as often, like the public utilities crews, who are responsible for the management of electric, water, and wastewater utilities, or the neighborhood and development services personnel who are responsible for maintaining the structural standards of the community through the planning and enforcement of the City’s building codes and comprehensive plan.

The administration and finance departments are responsible for the general and financial administration of the City, and include municipal court and prosecution, general counsel, human resources and information technology.
In Review: 2017-18

The following are a few highlights from 2017-2018. For more information on any of the highlights, please contact City Staff.

Crews cleaned up $624,000 worth of damage caused by a winter storm that hit April 29-30, 2017.

A $1.7 million addition to the Central Fire Station was constructed.

Kansas Avenue was widened from Main Street to Third Street.

Garden City Police Department launched its Law Enforcement Explorers Program.

The City took over operations of The Big Pool in 2017.
Garden City Regional Airport began a study on the expansion of the terminal.

The Garden City Police Department debuted Coffee with a Cop as part of continued efforts to foster relationships and break down barriers within Garden City.

The lion exhibit at Lee Richardson Zoo was dedicated as “Bubba’s Cat House” in memory of Robert “Bubba” Becker, who was a dedicated employee of the zoo for 29 years until he retired in 2002.

The legal age for purchasing and possessing tobacco in Garden City was raised to 21.

GCPD joined the Text to 911 program. When it isn’t safe to call 911, text instead.

Neighborhood & Development Services updated the General Improvements Handbook.

The City and the Police Department launched new websites.

Public Utilities and Public Works crews installed a new water line at Chestnut & Main Streets and reconfigured bump outs and crosswalks.

Twenty-one residents graduated from Citizens Academy, which gives participates a behind the scenes look at local government.
A sub-surface irrigation system was installed at Clint Lightner Baseball Field to track and reduce water use on the field.

Meadowlark Dairy Nutrition opened a $238 million milk drying facility.

New Christmas decorations were hung Downtown.

Finney County voters approved a 0.30 percent, 15-year sales tax to fund improvements to Jennie Barker Road, the construction of a third fire station, the construction of an indoor gun range and improvements at Lee Richardson Zoo.

Lee Richardson Zoo turned 90 years old in 2017.

Garden City Fire Department celebrated its 130th Anniversary.

Municipal Court & Prosecution went paperless to increase efficiency and cut costs.

Garden City Fire Department purchased a new $1.2 million platform truck.
In Review: 2017-18

The City welcomed Commissioners Lindsay Byrnes and Troy Unruh while bidding farewell to Commissioners Janet Doll and Chris Law. Mayor Melvin Dale passed the gavel to Mayor Roy Cessna.

Garden City Regional Airport unveiled a new logo and established a new taxi lane and new road to the fuel farm and Aircraft Rescue and Firefighting station in 2017. The same year, more than 26,000 people flew out of GCK. The airport turned 70 in 2018 and saw additional airfield upgrades.

Staff began live streaming City Commission Meetings to Facebook & YouTube.

The audio/video system in the City Commission Chambers and Meeting Room were overhauled to improve picture and sound quality for the public.

Public Grounds began replacing irrigation system controllers with cloud based smart irrigation controllers to reduce water use at parks and public facilities.

Aging doors to the City Administrative Center were replaced with automatic sliding doors.

The Electric Division and IT & Communications Staff developed a Power Outage Management System, www.garden-city.org/poweroutages, to keep utility customers better informed during power outages and reduce the number of calls to emergency dispatch.
In Review: 2017-18

Design work began on Pioneer Pathway, a $796, 000 walking trail from Third Street to Campus Drive north of Mary Street.

A transload facility, operated by Garden City Industrial Park LLC opened on the former Con Agra Beef property.

Work continued to maintain passenger and freight railroad service to and through Garden City.

The Kansas Department of Commerce approved a Sales Tax and Revenue (STAR) Bond for the Sports of the World Complex, a more than $30 million multi-sport athletic complex.

Water towers, including the East Reservoir were restored and repainted.

The Garden City Police Department rolled out new body-worn and in-car cameras.

Put ‘Em Back Pond, a catch-and-release fishing pond was established south of the Waste Water Treatment Plant. The pond is open to the public, and it was stocked by the Boy Scouts.

The Zoo Maintenance crew constructed a mews on the north side of the Zoo, west of the Finnup Center, to be used as an outdoor space for the ambassador animals that go on outreach programs and help with other educational presentations.
## 2017 Financials

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Government-wide</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets</td>
<td>$231,487,982</td>
<td>$222,855,118</td>
<td>$224,823,467</td>
</tr>
<tr>
<td>Liabilities</td>
<td>115,705,097</td>
<td>115,429,820</td>
<td>122,503,071</td>
</tr>
<tr>
<td>Total Net Assets</td>
<td>115,782,885</td>
<td>107,425,298</td>
<td>102,320,396</td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Governmental Funds</td>
<td>37,841,155</td>
<td>37,304,456</td>
<td>33,963,079</td>
</tr>
<tr>
<td>Enterprise Funds</td>
<td>48,821,997</td>
<td>48,278,591</td>
<td>44,765,473</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>86,663,152</td>
<td>85,583,047</td>
<td>78,728,552</td>
</tr>
<tr>
<td><strong>Expenditures/Expenses</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Governmental Activities</td>
<td>34,459,956</td>
<td>40,626,210</td>
<td>28,803,078</td>
</tr>
<tr>
<td>Enterprise Funds</td>
<td>41,471,561</td>
<td>40,221,913</td>
<td>39,971,454</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>75,931,517</td>
<td>80,848,123</td>
<td>68,774,532</td>
</tr>
<tr>
<td><strong>Capital Assets- Net of Accumulated Depreciation</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Governmental Activities</td>
<td>51,209,525</td>
<td>48,287,816</td>
<td>46,083,015</td>
</tr>
<tr>
<td>Enterprise Funds</td>
<td>127,469,806</td>
<td>124,918,243</td>
<td>120,236,680</td>
</tr>
<tr>
<td>Total Assets</td>
<td>178,679,331</td>
<td>173,206,059</td>
<td>166,319,695</td>
</tr>
<tr>
<td><strong>General Fund Balance</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unreserved (unassigned)</td>
<td>7,325,832</td>
<td>7,217,978</td>
<td>7,190,142</td>
</tr>
<tr>
<td>Debt Service Fund-Reserved</td>
<td>980,122</td>
<td>740,703</td>
<td>1,277,563</td>
</tr>
<tr>
<td><strong>Long-term Debt Outstanding</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Governmental Activities</td>
<td>52,663,808</td>
<td>51,701,408</td>
<td>48,199,987</td>
</tr>
<tr>
<td>Enterprise Funds</td>
<td>54,081,605</td>
<td>55,368,268</td>
<td>58,935,743</td>
</tr>
<tr>
<td>Total</td>
<td>106,745,413</td>
<td>107,069,676</td>
<td>107,135,730</td>
</tr>
</tbody>
</table>
The City of Garden City’s assets exceeded its liabilities at the close of 2017 by $115,782,885. Of this amount, $22,367,862 is unobligated and may be used to meet the City’s ongoing obligations. The City’s total enterprise fund balance increased by $2,753,928. This growth in fund balance is attributable to an increase in charges and usage for services in the enterprise funds (listed below). This growth is also attributable in part to a decrease in wholesale power expenses.

At the end of 2017, the unassigned fund balance for the general fund was $7,325,832, or 36.2% of total general fund expenditures. Another way to look at these funds is as the ending cash balance of the general fund. These funds are available for use in the next fiscal year.

The City of Garden City’s total long-term debt decreased by $110,000 during the 2017 fiscal year. The City issued $4,820,000 of general obligation bonds for internal improvements, and $216,916 in capital lease financing. This was offset by payments of $4,930,000 in general obligation bonds and $1,914,118 in capital leases.

<table>
<thead>
<tr>
<th>Terminology</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Governmental Activities</strong></td>
<td>The City’s basic services such as Police, Fire, Public Works, Zoo and Parks, which are funded mostly by property tax, sales tax and franchise fees</td>
</tr>
<tr>
<td><strong>Assets</strong></td>
<td>Items of economic value owned by the City, including cash</td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td>The difference between assets and liabilities</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td>Debt or obligations of the governmental unit that are to be met using the governmental fund’s expendable financial resources</td>
</tr>
<tr>
<td><strong>Fund Balance</strong></td>
<td>The difference between assets and liabilities of a fund</td>
</tr>
<tr>
<td><strong>Capital Assets</strong></td>
<td>Stationary assets of the City that include machinery, equipment, real estate, streets, sidewalks, water, sewer and drainage systems</td>
</tr>
<tr>
<td><strong>Enterprise Funds</strong></td>
<td>Airport, Golf Course, Electric, Solid Waste, Water, Sewer, Storm water - all funded by fees charged to users</td>
</tr>
</tbody>
</table>

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Awards & Recognition

As we strive to effectively, efficiently, and equitably provide services and facilities that meet public needs and work to enhance the quality of life in the community, the City and its staff sometimes receive local, state and national recognition. Here are some of the awards that were earned recently by the City of Garden City and its staff.

Melinda Hitz
Garden City High School Hall of Fame

Richard Powers
Kansas American Legion Law Enforcement Officer of the Year

Anca Jucan
Kansas Laboratory Education Assoc. Clifton Meloan Award

Matthew Allen
Finney County United Way Dave Sweley Volunteer Award

Robert Scrivner
Santa Fe Trail Boy Scouts District Award of Merit

Vanessa Garcia
2018 First Quarter Safety Award

Jared Kuhlmann
2018 Second Quarter Safety Award

Cemetery Department
2017 Department Safety Award

Deb McQueen
2017 Annual Safety Award
Tony & Angela Herman
2017 First Quarter Safety Award

Bob Arellano
2017 Second Quarter Safety Award

Deb McQueen
2017 Third Quarter Safety Award

Mike Mathias
2017 Fourth Quarter Safety Award

Tanya Bradley
GCPD Meritorious Service Award

Margo Edler
GCPD Meritorious Service Award

Steve Edler
GCPD Meritorious Service Award

Kimberly Lopez
GCPD Meritorious Service Award

Randy Ralston
GCPD Meritorious Service Award

Robert Scrivner
GCPD Meritorious Service Award

Michael Utz
GCPD Meritorious Service Award

Michael Kerley
2017 MADD Law Enforcement Hero Award
Juan Barajas-Leon  
GCPD Lifesaving Effort Recognition

Gabriel Cavillo  
GCPD Lifesaving Effort Recognition

Margo Edler  
GCPD Lifesaving Effort Recognition

Justin Hawthorne  
GCPD Lifesaving Effort Recognition

Alissa Imperatore  
GCPD Lifesaving Effort Recognition

Tiffany McDermott  
GCPD Lifesaving Effort Recognition

David Smith  
GCPD Lifesaving Effort Recognition

Richard Powers  
2017 GCPD Employee of the Year

Paul Pauley  
2017 GCPD Marksmanship Award

IT & Communications  
"Infinite Hope" Video  
3CMA Savvy Award

IT & Communications  
"IT Stormwater PSA" Video  
3CMA Award of Excellence

Lee Richardson Zoo  
2017 GC Telegram Best Local Tourist Attraction & Best Seasonal Attraction
Assistant to the City Manager and longtime City Engineer Steve Cottrell retired in September 2018 after 36 years with the City of Garden City. There have been very few, if any, projects in Garden City in the past several decades that Steve has not influenced in some way. He executed his duties with servant leader qualities that brought honor upon the City organization. Steve will be missed by his coworkers, and we wish him well.

Thank You, Steve!
The 2018 mill levies were set in the summer of 2017. The charts below illustrate how mill levies in Garden City compare to other full-service cities in Kansas.

### 2018 City Mill Levies

<table>
<thead>
<tr>
<th>City</th>
<th>2018 City Mill Levies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hays</td>
<td></td>
</tr>
<tr>
<td>Salina</td>
<td></td>
</tr>
<tr>
<td>Garden City</td>
<td></td>
</tr>
<tr>
<td>Hutchinson</td>
<td></td>
</tr>
<tr>
<td>Great Bend</td>
<td></td>
</tr>
<tr>
<td>Dodge City</td>
<td></td>
</tr>
<tr>
<td>Liberal</td>
<td></td>
</tr>
</tbody>
</table>

### 2018 Total Mills Levied per Community

<table>
<thead>
<tr>
<th>City</th>
<th>2018 Total Mills Levied per Community</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hays</td>
<td></td>
</tr>
<tr>
<td>Salina</td>
<td></td>
</tr>
<tr>
<td>Garden City</td>
<td></td>
</tr>
<tr>
<td>Hutchinson</td>
<td></td>
</tr>
<tr>
<td>Great Bend</td>
<td></td>
</tr>
<tr>
<td>Dodge City</td>
<td></td>
</tr>
<tr>
<td>Liberal</td>
<td></td>
</tr>
</tbody>
</table>

Legend:
- State
- City
- County
- School
- Community College
- Misc. (Airport, Rec, Library, Etc.)
Based on national averages, Garden City’s monthly property tax rate accounts for 1% of average monthly expenses. Amounts are in dollars.

Where The Money Goes

The property taxes that you pay provide funds for several services that you benefit from directly including:

- Cemetery Maintenance and Operations
- Street Repairs and Upgrades
- Neighborhood & Development Services
- Regional Airport Services
- Recreation and Park Facilities
- POLICE
  - Police and Fire Protection
  - Traffic Control and Signals
- Lee Richardson Zoo

The property taxes you pay provide funds for several services including:

- $965 for Housing (19%)
- $776 for Food (15%)
- $431 for Childcare (26%)
- $460 for Healthcare (8%)
- $236 for Transportation (9%)
- $418 for Entertainment (5%)
- $429 for Other Necessities (8%)
- $418 for Other Taxes (8%)
- $53 for City Property Tax (1%)

How does your monthly property tax rate compare to your other monthly expenses?
Over the years, several programs have been created to help the City and its residents work together to keep the community clean, comfortable and safe. In 2017, 366 tons of trash were collected and disposed of during the spring and fall citywide cleanups. Another 679 tons of waste were recycled through the City’s recycling center. The Tree Rebate Program and the Tree Loan Program helped plant 59 new trees in residential neighborhoods.

AFAC

The State of Kansas provides funds generated from a special tax on liquor sales to cities and counties. A portion of the funds are devoted to alcohol and drug treatment or prevention. The City of Garden City and Finney County empower a joint Alcohol Fund Advisory Committee (AFAC) to solicit applications and make recommendations for use of the local funds by programs that aid in the abatement of drug and alcohol abuse.

Art Grant

The Art Grant program is designed to award funds to persons or organizations that undertake art projects or begin art programs that benefit the community. Any person, civic group, not-for-profit agency, or private entity will be considered for receiving funds, except for those that would qualify for AFAC funds, those that receive Community Grant funds, and those applicants that have the ability to levy funds.

Community Grant

The Community Grant program is designed to award funds to persons or organizations that undertake projects or begin programs that benefit the entire community or significantly benefit a targeted segment of the population. The Community Grant is intended to award money for projects or programs that would not customarily be funded through the annual City Budget, but serve to meet the identified goals and objectives of the City. Any person, civic group, not-for-profit agency, or private entity will be considered for receiving funds, except for those that would qualify for the AFAC funds, Arts Grant funds, and those applicants that have the ability to levy funds.
Citywide Cleanups

The City helps residents clean up personal property by having citywide cleanups the first two weeks in April and again the first two weeks in October. During these cleanups, City crews gather tree trimmings, old furniture, boxes, and old appliances from residential areas that homeowners have placed at the curb for disposal.

Household Hazardous Waste & Recycling

The City’s Household Hazardous Waste Facility, 206 Isabel, accepts common household hazardous waste including paint, fluorescent bulbs, aerosols, antifreeze, and more from Garden City residents free of charge. Electronic waste and recyclable material are accepted at the City’s Recycling Center, 123 J.C. Street.

Home Insulation Loan

The Home Insulation Loans are interest-free loans provided by the City to homeowners wanting to replace windows, storm doors, insulation, thermostats and attic fans. The purpose of the program is to improve the image of homes and to make them more energy efficient. The maximum loan amount is $1,500 with a down payment of 10% and a maximum term of 60 months.

Neighborhood Revitalization

The Neighborhood Revitalization Program is a tax rebate program for homeowners whose taxes have increased due to a home improvement. Depending on where the home is located, a homeowner may receive a 95% rebate on the difference between the current year and the application year for a seven-year period or a ten-year period. The program is also available to commercial businesses at a rate of 75% for seven or ten years. The project application must be filed within 60 days of permit issuance.
The City’s Sidewalk Program is designed to help property owners install new or replace broken sidewalks and driveway approaches. The cost share program is available to both residential and commercial property owners without income qualifications.

**Sidewalk/Driveway Approach Program**

The City’s Rent-A-Truck Program assists residents of Garden City in cleaning projects around their property. For a prepaid fee, the City will park a dump truck on the home-owner’s property and pick it up the next business day. This allows homeowners to load debris for the City to haul away for disposal.

**Rent-A-Truck**

The City has a revolving interest-free loan fund to assist homeowners with the removal of dead trees and tree stumps and with the pruning of trees. The maximum loan amount is $1,000 with a maximum loan term of one year. A 10% down payment is required.

**Tree Loan**

The City encourages Garden City residents to plant trees by offering a Tree Rebate Program. Homeowners can purchase two trees per year from a pre-approved tree list from local vendors between April 1-June 1 or September 1-November 30. The City reimburses homeowners for half of the cost of each tree, up to a maximum of $50 per tree.

**Tree Rebate Program**
During the summer of 2018, the City Commission adopted its financial guidelines for 2019 by approving a total budget of $116,974,805. The mill levy was set at 37.433, which is slightly lower than the 2018 levy. In 2019, $7,953,839 is expected to be generated by property tax for the City budget. Other revenue sources are sales tax, franchise fees, reimbursements, service charges, and utility user fees. Here are a few items you can expect to see progress on in 2019.

Looking Ahead: 2019

Construction will begin on the first two phases of a community park in southeast Garden City. Work will include a parking lot and irrigation system for the park grounds.

Camera coverage of Lee Richardson Zoo will be expanded.

The Human Resources Department will roll out a new applicant tracking system to allow applicants up-to-date information about the status of their applications.
Looking Ahead: 2019

Construction will begin on sales tax funded projects. At Lee Richardson Zoo, this includes a new primate habitat, flamingo habitat, and animal health facility. Garden City Police Department personnel will work on the operational logistics for the indoor gun range.

A utility payment system kiosk will be installed outside of the City Administrative Center to allow for 24-hour bill payment.

The City will continue development of public infrastructure necessary to support private investment in residential, commercial, and industrial property.

Work will continue on Pioneer Pathway, a trail running from Third Street to Campus Drive, north of Mary Street.
GCPD will fully implement new body-worn and in-car cameras rolled out in 2018.

The Zoo will break ground on Guest Amenities West, located west of Cat Canyon. It will include concessions and a carousel for guests to enjoy.

Farmland Road will be reconstructed with concrete pavement from the railroad crossing north to US-50/400. This project is the second piece funded largely by the Kansas Department of Transportation funding for the transload facility.

Garden City Regional Airport will continue work on the design of a new terminal and new radio communication equipment for the air traffic control tower.
Calculating your City property tax may not be as simple as 1+1=2, but it can be figured through a couple of easy steps. You can use this same process to calculate your monthly property tax for each of the local taxing entities identified on the next page.

### Property Tax Value

#### How to calculate your monthly property tax amount

1. **Start with your residential home’s appraised value.**
   - Appraised Value: $150,000

2. **Then, compute your property’s assessed value (appraised value x 11.5%).**
   - $150,000 x 11.5% = $17,250

3. **Next, find your annual property tax rate (assessed value x City mill levy).**
   - $17,250 x .037433 = $645.72

4. **Finally, compute your monthly property tax amount (annual tax/12 months).**
   - $645.72/12 mo. = $53.81
In addition to the City of Garden City, property taxes are levied by Finney County, the State of Kansas, Garden City USD 457, and Garden City Community College. Some residents also pay property taxes to drainage districts. In Garden City, the overall mill levy is 155.50. Of that, 1.50 is levied by the State; 46.73 is levied by the County; 37.43 is levied by the City; 48.85 is levied by USD 457; and 20.99 is levied by GCCC. An estimated $59,328,549 will be generated by local taxing entities in 2019. The graph above shows what is estimated to be collected based on the assessed valuation of each entity.
Staying Active
The budget funds operating/general maintenance costs for:

- 186 acres of parks
- 6+ miles of trails
- 39 sport fields
- 14,617 rounds of golf
- 101 animal species
- 466 animals
- 366 tons gathered during citywide cleanups
- 679 tons recycled
- 226,701 zoo visitors

Staying Safe
The general fund also provides for safety and sanitation measures.

- 5.44 minutes average response time to priority 1 police calls
- 866 fire calls answered

Your Budget
$116,974,805 total 2018 budget

2019 General Fund Revenue
- Property Tax 16.64%
- Sales Tax 46.74%
- Services Fees 10.59%
- Franchise Tax 2.80%
- Other 23.23%

2019 General Fund Departments
- Fire 27.55%
- Police/Municipal Court 12.19%
- Public Works 7.55%
- Zoo 18.62%
- Other* 34.09%

*Includes Administration, Capital Improvements, Neighborhood & Development Services
The plan includes proposed major public improvements scheduled through the year 2025.

A few projects included in the CIP are:

- A $2.43 million project to improve Farmland Road from US-50/400 south to the railroad crossing.
- Construction of a new $750,000 irrigation system in Valley View Cemetery.
- A $2.7 million project to reconstruct Eighth Street between Walnut Street and St. John Street.
- Construction of Southeast Park. Phase 1 will include irrigation and landscaping. Phase 2 will be construction of a building, restroom and walking trail.
Advisory Boards

Local Housing Authority
Serves as the governing board that oversees the operation and maintenance of the publicly owned, low-income housing units at Redwood Place and Pershing Manor. Assists staff in developing operating procedures and budgets.

Airport Advisory Board
Studies all phases of the present and future operation, expansion, planning, and management of facilities at Garden City Regional Airport and makes appropriate recommendations to the City Commission.

Parks & Tree Board
Assists and advises the Governing Body in the operation, care, maintenance, building, development, and promotion of all parks within city limits.

Community Health Advisory Board
Advises the City Commission on policy matters and programs relating to community health. Issues may include, but are not limited to, promoting healthy initiatives within the community and matters of healthy community design.

Building Safety Board of Appeals
Involved with issues of building construction and permits. Reviews and recommends code amendments and changes in building construction methods. Assists the Inspection Division in building code interpretation. One position must be filled by a general contractor with 8 years of experience, and one position must be filled by a licensed Realtor with 8 years of experience.

Art Grant Committee
Makes recommendations to the City Commission regarding the appropriation and use of Art Grant Funds.

Advisory Boards
Makes recommendations to the City Commission regarding the appropriation and use of Art Grant Funds.

Involved with issues of building construction and permits. Reviews and recommends code amendments and changes in building construction methods. Assists the Inspection Division in building code interpretation. One position must be filled by a general contractor with 8 years of experience, and one position must be filled by a licensed Realtor with 8 years of experience.
The City has several advisory boards that assist in the affairs of the City. Members are appointed by the City Commission and/or County Commission. Ad hoc boards may also be appointed by the City Commission to serve until the need has been met. If you are interested in serving on a board or commission, please return the application on the next page.

**Interested?**

**Zoning Board of Appeals**
Serves as a quasi-judicial board to review and approve requests for variances from the zoning regulations and grant conditional use permits when appropriate. The board also hears appeals from enforcement decisions, conditional use permits, and variances. All actions of board are final unless challenged in District Court.

**Planning Commission**
Makes recommendations on applications for annexation, rezoning, and subdivisions to ensure the orderly growth and anticipated physical development of Holcomb, Garden City, and the Finney County area.

**Alcohol Fund Advisory Committee**
Makes recommendations to the City and County Commissions concerning the appropriation and use of the Alcohol Consumption Tax Funds for programs to aid in the abatement of alcohol and drug abuse. This board also makes recommendations regarding the distribution of the Community Grant Funds.

**Golf Board**
Studies all phases of the present and future operation, expansion, planning and management of all facilities at Buffalo Dunes Golf Course, and makes appropriate recommendations to the City Commission.

**Lee Richardson Zoo Board**
Assists and advises the Governing Body, the City Manager, and the Zoo Director in the operation, care, maintenance, building, development, and promotion of Lee Richardson Zoo.

**Recreation Commission**
Semi-autonomous board responsible for the planning, development and operation of the various recreation programs for the community.

**Planning Commission**
Semi-autonomous board responsible for the planning, development and operation of the various recreation programs for the community.
Advisory Boards

Cultural Relations Board
Advises the City Commission on matters related to minority communities within the city, monitors the policies and practices of the City to ensure fair and equitable application, and acts as a resource for inter-cultural awareness, education, and celebration among all people.

Public Utilities Advisory Board
Advises the City Commission on policy matters and programs as they relate to the operation/maintenance and expansion of the five public utilities: electric, water, wastewater, solid waste, and storm water. Issues may include, but are not limited to: rate structures, infrastructure improvements, residential and commercial solid waste service, recycling, power, energy, storm water, water conservation, water quality, and hazardous waste disposal.

Traffic Advisory Committee
Advises the City Commission with regard to vehicle and pedestrian traffic control on City streets and rights-of-way.

Police/Citizen Board
Studies problems, concerns, policies and programs of the Police Department in an effort to resolve issues and promote a smooth, harmonious relationship between police and public. The board requires one representative each from 12 special interest groups.

Landmarks Commission
Makes recommendations to the City Commission on historic resources and looks after the architectural and cultural heritage of the community through the preservation of historic landmarks and historic districts. Three members must be members of the preservation-related profession as defined by the National Park Service.

I AM WILLING TO SERVE ON A PLANNING OR ADVISORY BOARD/COMMITTEE
Name: 
Home phone: 
Address: 
Work phone: 
E-mail address: 
Occupation (if employed): 
Place of employment: 
How long have you been a resident of Garden City?
Describe why you are interested in serving on a board/commission:
Other applicable experience:
Please list the board(s) on which you are interested in serving:

RETURN THIS FORM TO:
City Manager’s Office – Attn: Celyn
City Administrative Center
P.O. Box 998
Garden City, KS 67846-0998
The answers are in the City's Capital Improvement Plan (CIP). As one of the most important City documents, the CIP is an inventory of recommended and current projects and major purchases that the City uses to support its services and programs.

The City Commission and City Staff encourage you to begin participating in the CIP process by submitting your suggestions. To do so, complete this form and mail it to the address below or complete it online at www.garden-city.org/cip. You can also send an email to cip@gardencityks.us.

Your suggestions might inspire new projects or influence existing ones. Either way, you’re making a valuable contribution to your community!

If you would like to serve on the citizen committee that reviews all CIP projects, please call the Public Works department at 620-276-1260 to sign up by October 31. The CIP Committee’s first meeting is November 1.

Describe your project/suggestion:

Why is this project necessary or important?

Name and contact information (optional):

Mail completed form to: CIP Public Input, PO Box 998, Garden City, KS 67846
Contact Us

City Administrative Center
PO Box 998
301 N. 8th Street
Garden City, KS 67846

Administration
City Manager
Matthew C. Allen
(620) 276-1160
Matt.Allen@gardencityks.us

Assistant City Manager
Jennifer Cunningham
(620) 276-1160
Jennifer.Cunningham@gardencityks.us

City Clerk
Celyn Hurtado
(620) 276-1160
Celyn.Hurtado@gardencityks.us

City Counselor
Randall D. Grisell
124 Grant Avenue
(620) 275-8084

GIS
GIS Coordinator
Trey Phillips
(620) 271-1780
giscoor@finneycounty.org

Human Resources
Human Resources Director
Allie Medina
(620) 276-1175
Allie.Medina@gardencityks.us

IT & Communication
Computer Service Manager
Clay Billings
(620) 271-1790
Clay.Billings@gardencityks.us

Communication & Project Manager
Ashley Freburg
(620) 276-1166
Ashley.Freburg@gardencityks.us

Neighborhood & Development Services (Including Inspections and Code Enforcement)
Neighborhood & Development Services Director
Kaleb Kentner
(620) 276-1170
Kaleb.Kentner@gardencityks.us

Chief Building Official
620-276-1120

Service & Finance
Finance Director
Melinda Hitz
(620) 276-1100
Melinda.Hitz@gardencityks.us

The Big Pool
PO Box 998
504 Maple Street
Garden City, KS 67846

620-276-1256
Memorial Day- Labor Day

Jennifer Cunningham
(620) 276-1160
Jennifer.Cunningham@gardencityks.us

Buffalo Dunes Golf Course
PO Box 998
5685 S. Hwy 83
Garden City, KS 67846

Golf Professional
Jason Hase
(620) 276-1210
Jason.Hase@gardencityks.us

Golf Course Superintendent
Clay Payne
(620) 276-1215
Clay.Payne@gardencityks.us

Cemetery
PO Box 998
2901 N. Third Street
Garden City, KS 67846

Cemetery Director
(620) 276-1220

Fire Department
PO Box 998
302 N. 9th Street
Garden City, KS 67846

Fire Chief
Allen Shelton
(620) 276-1140
Allen.Shelton@gardencityks.us

Garden City Regional Airport
PO Box 998
2225 S. Air Service Road
Suite 112
Garden City, KS 67846

Director of Aviation
Rachelle Powell
(620) 276-1190
Rachelle.Powell@gardencityks.us

Housing Authority
PO Box 998
606 Pershing Ave.
Garden City, KS 67846

Executive Director
Kimberly Ojeda
(620) 276-1240
Kimberly.Ojeda@gardencityks.us

Contact Us
Lee Richardson Zoo
PO Box 998
312 E. Finnup Drive
Garden City, KS 67846

Zoo Director
Kristi Newland
(620) 276-1250
Kristi.Newland@gardencityks.us

Law Enforcement Center
PO Box 998
304 N. 9th Street
Garden City, KS 67846

Municipal Court & Prosecution
Court and Defendant Coordinator
Alisha Wehkamp
(620) 276-1150
Alisha.Wehkamp@gardencityks.us

City Prosecutor
James R. Dummermuth
(620) 271-1452
James.Dummermuth@gardencityks.us

Police Department
Police Chief
Michael Utz
(620) 276-1350
Michael.Utz@gardencityks.us

Recreation Commission
PO Box 998
310 N. 6th Street
Garden City, KS 67846

Superintendent
Aaron Stewart
(620) 276-1200
Aaron.Stewart@gardencityks.us

Public Works
Administration
PO Box 998
301 N. 8th Street
Garden City, KS 67846

Public Works Director
Sam Curran
(620) 276-1260
Sam.Curran@gardencityks.us

Fleet
PO Box 998
103 S. 9th Street
Garden City, KS 67846

Fleet Maintenance Manager
Bob Quint
(620) 271-1571
Bob.Quint@gardencityks.us

Parks
PO Box 998
106 S. 11th Street
Garden City, KS 67846

Superintendent of Public Grounds
Andy Liebelt
(620) 271-1574
Andy.Liebelt@gardencityks.us

Street
PO Box 998
105 S. 10th Street
Garden City, KS 67846

Street Superintendent
Bill Matheson
(620) 276-1270
Bill.Matheson@gardencityks.us

Solid Waste, Recycle, Traffic
PO Box 998
125 JC Street
Garden City, KS 67846

Solid Waste Supervisor
Tim Livermore
(620) 276-1278
Tim.Livermore@gardencityks.us

Recycling Coordinator
Patrick Pinchon
(620) 276-1278
Patrick.Pinchon@gardencityks.us

Traffic Technician
Casey Howard
(620) 276-1278
Casey.Howard@gardencityks.us

Utilities Service Center
PO Box 998
140 Harvest Avenue
Garden City, KS 67846

Public Utilities Director
Mike Muirhead
(620) 271-1577
Mike.Muirhead@gardencityks.us

Electric Superintendent
Cliff Sonnenberg
(620) 276-1290
Cliff.Sonnenberg@gardencityks.us

Water Resource Manager
Fred Jones
(620) 276-1291
Fred.Jones@gardencityks.us

Water Superintendent
Tony Hurtado
(620) 276-1291
Tony.Hurtado@gardencityks.us

Wastewater Treatment Plant
PO Box 998
345 S. Jennie Barker Road
Garden City, KS 67846

Wastewater Superintendent
Ed Borgman
(620) 276-1280
Ed.Borgman@gardencityks.us
City of Garden City
Facebook: @CityofGardenCityKS
Twitter: @CityofGCKS
Instagram: @gardencityks
Address: 301 N. 8th Street
Phone: 620-276-1160
E-mail: cityinfo@gardencityks.us
Web: www.garden-city.org